

Secure document portal. Safe document delivery and storage



Send sensitive documents, securely

The secure document portal from SSLPost is a flexible, encrypted solution to all your document delivery needs. Controlled centrally through the administrator dashboard, you can add personalised or non-personalised documents by group, to all, or to a single individual.

The portal allows you to securely send confidential, sensitive or time critical documents to single or multiple recipients, at the click of a button.

Create secure libraries and repositories for operations, planning & development, pensions, legal and human resources or a Subject Access Request Portal for GDPR compliance – the possibilities are endless!

No postage, no printer consumables, no stationery and no time lost on delivery – why use anything else?

Ideal for:

- ✓ **Distributed recipients; UK or International**
- ✓ **Multiple document distribution**
- ✓ **24/7/365 access**

Benefits:

- ✓ **Save cost and time**
- ✓ **Suitable for a wide range of documents & purposes**
- ✓ **No duplicate document requests**

Features:

- ✓ **Secure to International Standards**
- ✓ **Single sign on option**
- ✓ **Supports environmental policies**

Chose options including:

- ✓ Single sign on
- ✓ Multi factor authentication
- ✓ Micro business solution
- ✓ **mypayreward**s, a simple and cost-effective employee benefit solution
- ✓ **myworksapp**, a user-friendly “extranet” that allows employees to access all work-related software applications in one place

Library

- ✓ Project documentation
- ✓ Employee handbooks
- ✓ Policies and procedures
- ✓ HR communications, statutory letters, contracts, disciplinary letters and companywide memos
- ✓ Monitoring and management of sales incentives and performance
- ✓ Instructions & guides

Repository

- Accounts:**
- ✓ Quarterly reports
 - ✓ Management accounts
 - ✓ Balance sheets
 - ✓ VAT and tax reports
- Legal:**
- ✓ Contracts, bids & offers
 - ✓ Court documents
- Product design:**
- ✓ Designs & specifications
 - ✓ Project documentation
 - ✓ Patent applications
 - ✓ Approvals and sign-offs

Other

- ✓ GDPR compliance
- ✓ Pension forecasting tools, documents and statements
- ✓ Billing and statements
- ✓ Forms
- ✓ Personalised bookings and concierge requests
- ✓ Subscription-based services
- ✓ Documents in a bookshelf format
- ✓ Reference guides

How it works



Making compliance easy

Security of personal information is vitally important.

When you choose a SSLPost solution, you are choosing to secure your data using enterprise-level encryption. Whether the data is in transit between a business and an employee or at rest on the server, your data is locked up tight using one of the best encryption technologies available in the world today.

Contact us today to learn more about SSLPost document portal solutions