

## esign & ELMhub

To complement your ELMhub solution, why not add esign for agreement, approval and acknowledgement?

If you need employees to confirm acceptance of contracts, agree terms, formalise their compliance with policies, our esign document approval solution is ideal.

No more time-consuming paper exchanges, piles of filing or printing and posting!

You can also use our esign digital document approval solution for timesheets, offer letters, staff on-boarding and much more!

Your ELMhub portal already provides you with tracking of distribution, receipt and opening of documents but if you need that little bit extra, add esign document approval to your existing solution.

You can upload single documents or documents in bulk, quickly and easily. Each approved document is sealed with a date/time/IP/browser stamp for easy and quick confirmation.

Esign digital document approval is so easy to use, with 100% delivery, it provides faster results than traditional methods. Administrators can import, view, track responses and download approved documents from their admin dashboard.

Designed for a range of devices including mobile, desktop, laptop and tablet, users can view, approve, and download documents any place, any time; 24/7/365.

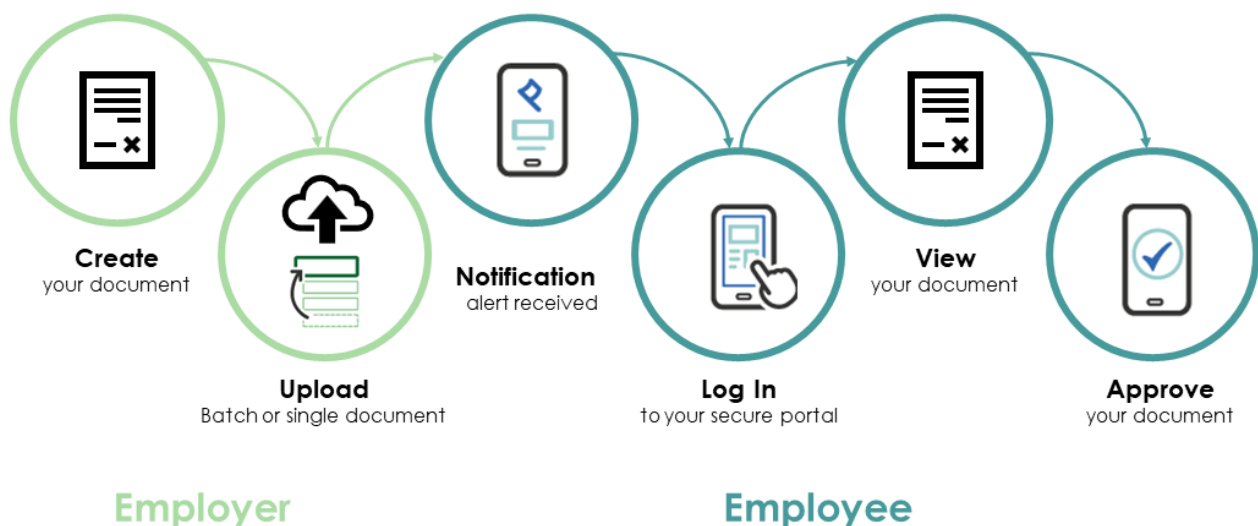
Once approved, the document stays in their secure personal ELMhub portal for future reference, download or viewing.

## What if I already have another type of epayslip portal?

If you do not currently have our secure ELMhub portal solution in place and use other methods to deliver pay documents such as payslips, P60s and P11Ds online, we can still help.

Our secure ELMhub portals provide a safe and private environment for the management and storage of all types of employment documents; we can include links to third party logins either through an integrated tab in the portal, Single Sign-On or via our easy-to-use mobile app with push messaging, **myworksapp**.

### How it works



### Making compliance easy

Security of personal information is vitally important to protect your staff's privacy and maintain compliancy with data protection laws.

When you choose an SSLPost solution, you are choosing to secure your data using enterprise-level encryption. Whether the data is in transit between a business and an employee or at rest on the server, your data is locked up tight using one of the best encryption technologies available in the world today.

**Contact us today to learn more about our  
esign digital document approval solutions**